DAILY SITE REPORT

Villa 7 roof slab pour, blockwork, plastering and Villa 9 waterproofing rework

REPORT NO.	
GW-0049	
REV. 0	STATUS Draft for review

PROJECT Qurtubah Villas Phase 2	LOCATION Qurtubah, Riyadh	CONTRACT NO. C-0438
CLIENT Qurtubah Homes	CONSULTANT Al Mimar Consultants	CONTRACTOR Najd Contracting
COMPANY Najd Contracting	DATE Wed 4 Nov	WEATHER Clear, 35 degrees
WORKING HOURS 6:30am to 4pm	PREPARED BY Yusuf Rahman	ROLE Site Engineer
BASED ON 5 messages		

1. SUMMARY

The Villa 7 first floor roof slab was poured (28 m3). Villa 8 first floor blockwork is reported 60% done, and internal plastering at Villas 3 and 4 is about 80%. Waterproofing rework started at Villa 9 following NCR-031. The water tanker arrived 2 hours late in the morning, which delayed curing at Villa 6.

2. WORK CARRIED OUT

NO.	ACTIVITY	AREA / LOCATION	STATUS	QUANTITY	REMARKS
1	First floor roof slab concrete pour	Villa 7	Poured	28 m3	
2	First floor blockwork	Villa 8	60% done		
3	Internal plastering	Villas 3 and 4	About 80%		
4	Waterproofing rework, roll laps being redone	Villa 9	Started		Following NCR-031
5	Curing	Villa 6	Delayed		Water tanker 2 hours late

3. MANPOWER

TRADE	NO.
Masons	10
Plasterers	12
Steel fixers	8
Helpers	7
Total	**37**

4. PLANT AND EQUIPMENT

DESCRIPTION	NO.	CONDITION
Mobile crane		Half day
Mixer	1	

5. MATERIALS RECEIVED

Not reported in the notes.

6. INSPECTIONS, RFIS AND NCRS

REFERENCE	ELEMENT	REMARKS
NCR-031	Villa 9 waterproofing	Rework started, roll laps being redone

7. ISSUES AND DELAYS

NO.	ISSUE	AREA / LOCATION	SEVERITY
1	Water tanker arrived 2 hours late in the morning, curing delayed	Villa 6	**Medium**

8. HEALTH AND SAFETY

Not reported in the notes.

9. PLANNED FOR NEXT WORKING DAY

Not reported in the notes.

10. SIGN-OFF

Prepared by (Site Engineer)	Reviewed by (Project Manager)	Received by (Consultant)
NAME **Yusuf Rahman**	NAME	NAME
SIGNATURE	SIGNATURE	SIGNATURE
DATE	DATE	DATE

APPENDIX A: NOTES AS RECEIVED

MESSAGE 1, 04 NOV 2026, 16:25
Qurtubah Villas daily, Wed 4 Nov. Clear, 35 degrees. 6:30am to 4pm.

MESSAGE 2, 04 NOV 2026, 16:26
Villa 7 first floor roof slab poured, 28 m3. Villa 8 blockwork first floor 60% done. Villas 3 and 4 plastering internal, about 80%.

MESSAGE 3, 04 NOV 2026, 16:27
Villa 9 waterproofing rework started after NCR-031, roll laps being redone.

MESSAGE 4, 04 NOV 2026, 16:28
Manpower 37: 10 masons, 12 plasterers, 8 steel fixers, 7 helpers. Plant: mobile crane half day, 1 mixer.

MESSAGE 5, 04 NOV 2026, 16:29
Water tanker late 2 hours in the morning, curing on villa 6 delayed.

Written by Groundwork from the sender's own notes. Not valid until reviewed and signed.